

RPL application form – Part 1

This form must accompany your RPL application. The RPL application form has 2 Parts. Part 1 is a cover sheet that you complete once only and only then RPL KIT for the specific course will be provided to you. Once you have received RPL Kit then you must provide documentary evidence along with Part 2 of this application form.

Part 2 must be completed for each unit you want to RPL in a specific course. For example, if you are applying for 3 units to be RPLed you complete Part 2 three times. Documentary evidence should be provided with Part 2 of this application form should be submitted to relevant Head of Departments.

For further information please contact AIA at info@ashmark.edu.au or call us at 03 9670 5155

PART 1

Student information

Surname:

First name:

Student no:

Date of birth:

Address:

Phone: (work)

Phone: (home)

Phone: (mobile)

Application for : Recognition of Prior Learning
Details of the course

Qualification/Program code:

e.g. BSB50101

Qualification/Program name:

E.g. Diploma of Business

I hereby certify that the information provided and the documentation attached are true and correct

Signed:

Date:

PART 2

Application: Recognition of Prior Learning

(Complete one of these forms for each unit.)

Name:

Phone:

Email:

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1. Complete one of these applications for each unit of competency
 2. ATTACH ANY DOCUMENTS YOU HAVE MENTIONED
 3. Hand in /send package to Learning Administration

Qualification (Name and Code):
Unit of Competency Name:
Unit of Competency Code:

Element of competency	Reason for RPL	Outcome (RPL or NYC)

Head of Department (Automotive Studies/Business Studies) RECOMMENDATION
(Delete ones that do not apply)

Application granted	Application denied	More evidence required
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Head of Department's Name:

Date:

Student signature:
(After receiving RPL feedback)

Date: